

FACE-TO-FACE TURNOVER AND INVOLUNTARY EXTENSION PROGRAM INFORMATION

1. Introduction. The effects of COVID-19 has had a direct impact on the Navy's readiness at sea. It has resulted in reduced accessions and limited the ability to move Sailors and their families between duty stations. While the ability to provide reliefs to Sailors on sea duty has been affected, the importance of face-to-face turnovers and minimizing gaps at sea dictate that Sailors on sea duty be held on station, often past their expected rotation dates (PRD). To mitigate this hardship the Navy is instituting the use of assignment incentive pay-COVID Exigency (AIP-CE) to compensate Sailors that are involuntarily held six months beyond their PRD.

2. Background.

a. The stop movement order and reduced accessions means fewer Sailors are reporting to the Fleet while Sailors separating and retiring are allowed to continue to leave the Navy. It is estimated that the number of gaps will peak in October 2020 with an increase of more than 4,700 gaps if mitigating actions are not taken.

b. To mitigate these gaps at sea, Navy has instituted voluntary measures such as High Year Tenure waivers and increased Sea Duty Incentive Pay. However, further measures are still needed so the Navy plans to involuntarily extend Sailors at their current sea duty units until a relief arrives.

c. The majority of these extensions will be six months or less but there will be instances where a Sailor must be extended longer, up to a maximum of 12 months. Extensions of six months or less are routine, and are often done to benefit the Sailor. Navy plans to only compensate for involuntary extensions that are six to twelve months. Planned compensation is \$500 dollars a month for every month extended beyond six months.

d. This is similar to the Navy's use of AIP for Sailors involuntarily curtailed from shore duty to mitigate gapped at sea billets in 2012.

3. Eligibility

a. Sailors are eligible if they are involuntarily extended at their sea duty billet six months beyond their PRD.

b. Eligible commands: Type 2 and Type 4 ships, submarines, aviation squadrons, and construction battalions.

c. Final determination of a member's eligibility shall be made by PERS 40-DD.

4. Application Procedures. Sailors will receive notification via email that they are being extended at their current at-sea billet. Detailers will submit a request in MyNavy Assignment requesting AIP-CE. Once notified of an extension greater than six months, Sailors must submit a

NAVPERS1070/613 to MILL_AIP@navy.mil in order to receive AIP-CE. The NAVPERS 1070/613 must contain the following wording:

“Date signed: I understand that I am being extended at sea on board USS NEVERSAIL, UIC (XXXXX) for (# mos) months beyond my prescribed sea tour or current projected rotation date.

I understand that because of this extension I may request Assignment Incentive Pay – COVID Exigency (AIP-CE) for every month of extension beyond six months in the amount of \$500 per month.

I request AIP-CE for (# = months of extension) equaling a lump sum payment of (# of months x \$500) dollars. I understand that this AIP-CE will be paid to me in a lump sum, normally within two pay periods of commencing the AIP-CE period. The Navy will consider recoupment of any portion of the AIP-CE lump sum payment paid to me that I do not subsequently earn by serving the full period of the extension, to include, but not limited to, permanent transfer from the sea duty assignment, period of terminal leave, if I am UA or in a confinement status, or am separated for misconduct prior to completion of the agreed extension.”

PERS-40DD will review and make final determination for eligibility. Eligible Sailors will be submitted to DFAS for payment incentive.

5. Payment. Sailors meeting the criteria for compensation will be paid a lump sum. Payment will begin once a Sailor reaches the six month mark past their PRD. (AIP-CE max amount is \$3,000). If a Sailor is in an SDIP eligible billet and is extended 12 months or greater, they will be eligible to apply for SDIP-E. Sailors receiving SDIP will not be provided AIP-CE.

6. Expiration. Authority to pay AIP-CE is requested through December 31, 2021. Navy anticipates the need for AIP-CE will decrease as the ability to execute permanent changes of station becomes simpler and will no longer be needed once a vaccine is in use.

7. Points of Contact. For application questions, please contact Mr. Keith Tucker, keith.tucker@navy.mil. For policy questions please contact N130D (Navy Special Pay and Incentive Policy) at NXAG_N130D@navy.mil.